

Job Description

Title	Financial Services Project Manager
Contract	1 Year Fixed Term Contract
Function/Team	STOP THE TRAFFIK (STT)
Location	London
Hours	Full time, 40 hours per week, inclusive of breaks. (The breakdown of those hours to be by mutual arrangement and to meet the needs of STOP THE TRAFFIK).
Unsocial working	Occasional weekend and evening working is required, but time off in lieu is given according to current policy.
Reports to	Head of Business Engagement
Responsible for	Financial Services Project Officer
Grade	E - £26,854 (Inc London Allowance)

Summary of Role

STT is seeking a determined individual with skills or experience in finance and Environmental, Social & Governance (ESG) to manage projects which are part of an overall strategy to prevent human trafficking and modern slavery (HTMS).

This role is part of the leadership team overseeing STT's business consultancy services. In the last 6 years, STT has built a recognised pioneering approach for business that embraces an intelligence led approach to mitigate the risk of trafficking. We are unique in our offering, as the consultancy work and methodologies we have developed draw directly on the intelligence generated by the charity's global human trafficking prevention campaigns. This means we offer businesses bespoke practical solutions guided by real-time intelligence on human trafficking.

STT's business consultancy team is working with some of the UK's leading companies providing practical, relevant advice that allows them to embed modern slavery risk mitigation solutions and supports real and far-reaching operational change – putting human rights at the core of their businesses.

We are looking for a candidate that is naturally results orientated, engaging and practical and can effectively build trusted and long-standing partnerships.

The successful candidate will be driven to expand their skill set in other areas, such as analytics /communications/learning, to support STT to achieve their objectives and would be excited to work in agile project teams within a matrix organisation.

STT is looking to scale its work with business and the financial sector in a targeted intelligence led way, leveraging our growing big data capabilities in partnership with Traffik Analysis Hub. This role

will be part of shaping the future of the organisation, increasing business services/engagement and driving change.

Roles and responsibilities

- Creating and implementing a work plan to the achievement of targets and overall objectives, with a strong ability to organise and prioritise.
- Build and manage relationships with important external financial institution stakeholders, with professionalism and enthusiasm.
- Leading on key projects with financial institutions to develop the 'Social' elements of their ESG investment strategies.
- Leading on training clients/partners.
- Excellent use of written and verbal communication skills to communicate the issue of Human Trafficking and Modern Slavery in ways which are bespoke and practical to businesses.
- Use analytical thinking to identify and resolve potential blockages in the project process.
- Display effective leadership in delivering on projects and developing a team.
- Building strong relationships with existing and new clients and partners.
- Coordinate a team to input and report on the monitoring, evaluating and learning in all of STT work.

Person Specification

Qualification	Essential	Desirable
Job Knowledge	<ul style="list-style-type: none">• Proven experience in relevant roles such as:<ul style="list-style-type: none">- Environmental, Social and Governance (ESG)- Financial Services- Procurement- Business development- Consultancy- Project management• Knowledge of how to engage different audiences about complex social issues.• Experience in task or line management of other staff with an ability to show positive results of teamwork• Demonstrable experience building effective and trusted partnerships and delivering change	<ul style="list-style-type: none">• Knowledge and interest in human rights issues

Skills / Experience	<ul style="list-style-type: none"> • Excellent time-management and communication skills • Strategic thinker with ability to craft content targeted at specific audiences with a strong ability to interpret feedback and data. • Ability to measure and learn project outcomes and take those learnings forward into next project or task • Demonstrate a creativity and an understanding of the brand. • Ability to juggle several projects at once at different stages of the process • Management skills • Analytical – confident with qualitative and quantitative data • High computer literacy, particularly in Excel, PowerPoint and other Microsoft apps. • An ability to execute tasks alongside leading others. 	<ul style="list-style-type: none"> • Experience of using project management software • Experience of PowerBI and GIS software • Experience of Salesforce
Personal Qualities	<ul style="list-style-type: none"> • Good team builder • Collaborative • Willingness and ability to contact and engage with new partners and business and build long lasting trusted relationships • Willingness to share and learn job knowledge with colleagues. • Willingness to learn new skills, particularly in areas where there is no previous proven experience. • Highly resourceful, organised self-starter, open to innovation with strong attention to detail • Excellent ability to work both independently and in a team • Ability to work under pressure and meet deadlines with ease and efficiency • Able to demonstrate initiative to uphold the values of STOP THE TRAFFIK. • Willingness to undergo appropriate checks, including enhanced DBS checks. 	

Equal Opportunities

As a small charity working to disrupt the global business of human trafficking, gathering intelligence and delivering campaigns and projects around the world, we recognise that our team is strengthened by the knowledge, experience and insights people from a wide range of backgrounds bring. As a minimum we expect all applicants to show a demonstrable commitment to equality and diversity.

Safeguarding

STOP THE TRAFFIK is committed to safeguarding and promoting the welfare of vulnerable children and adults. We expect all staff to share this commitment and to undergo appropriate checks, which may include an enhanced DBS check.